

ORGANIZATIONAL CONTEXT

Job Title	Traffic Diversion Planning Team Leader
Job Code	Specialist - 1
Grade	3
Affairs	Assets Affairs
Department	Roads O&M
Section	Operations
Team	Roads Corridor Management Team
Date last updated	25 March 2014

JOB CONTENT

Role Objective

To manage a team of traffic diversion plan reviewers, to ensure compliance with guidance and best practice of installed and planned traffic management

Roles & Responsibilities

1. Reports to the RCMO Manager
2. Approval of traffic management plans in accordance with guidance and best practice.
3. Produce frequent and timely reports.
4. Attend meetings to provide traffic and traffic management expertise to scheme development.
5. Ensure compliance with relevant health and safety legislations and industry best practice
6. Ensure team members are appropriately trained and qualified
7. Ensure compliance with standards (Work Zone Traffic Management)

BEHAVIOURAL SKILLS, KNOWLEDGE AND EXPERIENCE

(Competencies, knowledge and experience needed for the satisfactory performance of the job)

Educational & Experience:

Qualifications

Essential

- Technical diploma or equivalent relevant degree
- A good working knowledge of the WZTMG and international best practice
- 5 yrs + Extensive traffic management and highway maintenance procedures experience

Desirable

- Language skills: English (required) – Arabic (advantageous)

Technical Knowledge

- Good analytical and methodical approach when making decisions.
- Complete understanding of the relevant H&S requirements.
- Familiar with forms of contracts, including responsibilities and contractual obligations
- Computer literate and thoroughly conversant with MS Office suite and relevant engineering software packages.
- Experience of Operations & Maintenance and Construction process
- A demonstrable period of Road Network maintenance experience

- Ability to work within a team and have a dedicated approach to working within and meeting deadlines

The Individual

- Ability to supervise and manage the development of a team
- Flexibility and willingness to be involved in all aspects of the operation
- Experience of working in an operation with quality and health and safety systems
- Team player but have the ability to work well unsupervised
- Manage their time and team effectively and be self-motivated
- Excellent communication and organizational skills
- Good decision making skills
- Ability to identify & implement solutions to problems