

# Public Works Authority

## Job Description



### Job Description : (PWA Designation : Project Engineer) for Sewerage Networks Projects Section

#### 1- Job Purpose :

The Project Engineer requires exercising independent judgment and possesses the necessary relevant experiences with emphasis on Sewerage, Drainage or Waste Management experience. The job requires to coordinates and implementation of infrastructure and construction projects within Qatar from tender & bid evaluation through construction, performs other duties and responsibilities assigned by the department, which may include but are not limited or any combination of the tasks listed in item 2 below :

#### 2- Key Scope of Works

1. Assist in project evaluation team composed within the organizations as well with other authorities and consultants to facilitate on the advancement of construction projects through various phases of implementation.
2. Assist the Project Manager Oversee the execution & administration of complex constructions and professional services contracts.
3. Must be able to work under stress and assist in handling supervision of multiple construction projects simultaneously and good judgment in prioritizing work assignments, thus ensuring works assignment to meet scheduled deadlines.
4. Assist in the coordinate, delegate and negotiate with contractors and consultants to resolves disputes fairly within the projects legal means.
5. Assist the Project Manager in the administrative works in resolving claims and variation orders to achieve PWA construction objectives.
6. Assist in the Preparation, review and submission of projects financial and budgetary analysis, reports and recommendations on a timely manner.
7. Assist in the analysis and resolving complex and sensitive construction problems on site to meet Public Works Authority objectives to the public.
8. Constant liaison with O&M department to facilitate handling and taking over of project sites.
9. Assist in the development and implementation of a health, quality and assurance system.
10. Liaise with other authorities and government agencies and utilities providers before and during construction phase to ensure construction objectives are met.
11. Provide feedback on the evaluation on contractors and consultants of Public works Authority, thus to ensure qualify and suitable personnel are employed to meet department objective.
12. Maintaining confidentiality on the works assigned and protects the interest of Public Works Authority.
13. Must be physically fit to attend to construction site activities, visits, inspection etc.
14. Strong understanding of engineering, construction standards.
15. Degree in Civil Engineering or equivalent from accredited institutions.
16. Ability to speak and write English, understanding of Arabic language would be an advantage.
17. Minimum 8 years experience.